

Tempe High Buffalo Foundation, Inc.

Application for Financial Assistance

The Board of Directors of the Buffalo Foundation meets on the 2nd Tuesday of each month. Please deliver COMPLETED forms to Brian Guliford at Tempe High School at least 2 WEEKS PRIOR if you would like your request to be considered that month. A representative from your group is **required** to attend Board meeting, in person, and present application for funding.

Section 1 (Filled out by Applicant Requesting Funding)

Name of Club, Group, Department or Activity:

Name/Position of person making request:

Email Address of Applicant:

Date of Activity:

Date funds needed:

Total Cost:

How many students will be involved in this activity?

Describe activity and attach your BUDGET for this request:

How will these funds be used to support students?

What portion of your budget will be raised by the requesting group?

What other funding sources and fundraising efforts have been utilized?

Has this Club/Group/Department received assistance from Buffalo Foundation this Calendar year?

_____ Yes

_____ No

_____ Date

Indicate how you or your group will support the Buffalo Foundation during this school year? Select two events:

- Secure Raffle/Auction donation items or volunteer for:
 - Buffalo Roundup
 - Golf Tournament
 - Athletic Hall of Fame
 - Veterans Day Breakfast
 - Ring of Honor

Foundation Grant Stipulations:

- Foundation Grants will not exceed \$1,500 per group per calendar year (amount will be based on the number of students involved). All money provided by the Foundation must go directly to support students. Any monies not utilized for the intended purpose must be returned to the Foundation. Receipts, showing how money was used, must be submitted to the board within 2 weeks, following the event.
- Please submit pictures of the event for consideration and publishing on the Buffalo Foundation website.
- Approved funds will be available for 30 days ONLY before request is considered Cancelled.
- Hold or assist with a fundraiser for the Buffalo Foundation donating proceeds to Foundation.

Applicant's Signature: _____ Date: _____

Section 2: (Filled out by Buffalo Foundation member)

Request was: _____ Granted (or) _____ Denied

Date of Meeting: _____ Amount of Request: _____

Amount Granted: _____

Check made Payable To _____ Date _____

This request for funding has been viewed by Buffalo Foundation Representative:

(Signature of administrator required before submitting application)